



National Centre for Design and Product Development

Rajiv Gandhi Handicrafts Bhawan (3rd Fl.),
Baba Kharag Singh Marg, Connaught Place,
New Delhi-110001 Tel:011-23341265

Email: ncdpd@ncdpd.in Website: www.ncdpd.in

EXPRESSION OF INTEREST

NCDPD invites EOI from the reputed agencies / firm for supply of Tool Kits for IRON Crafts, Embroidery Crafts, Horn & Bone Crafts and health & safety kits as per the detailed specifications given in the scope of work.

Interested agencies may submit their EOI along-with their financial quotes on above address. The detailed TOR for the same can be downloaded from www.ncdpd.in. Last date for submission of EOI shall be within 21 days from this publication.

INTRODUCTION

National Centre for Design & Product Development (NCDPD) undertaking a project for Development & distribution of tool kits to the artisans of Jodhpur, Rajasthan.

Accordingly, NCDPD with the help of Technical Services of Central Tool Room, Ministry of Small & Medium Enterprises (MSME), Govt. of India developed the tool kits for distribution among the artisans of Handicraft Artisans of Jodhpur cluster.

The tool kits have been developed with an aim to provide improved tools to the artisans / craft persons and entrepreneurs so as to boost the segment with better Process Control leading to:

- i) Higher Productivity
- ii) Reduced Process Time
- iii) Better Product quality
- iv) Consistency in Product Quality
- v) Reduction of Wastages / Rejections
- vi) Saving in terms of Chemicals and Dyes
- vii) Protecting the Health and Safety of Operators

INDICATIVE SCOPE OF WORK

Tool Kits of following categories shall be supplied along with the packing of the same as per following specifications:

SL. NO.	NAME OF CRAFTS	NO. OF TOOL KITS
1.	Iron Crafts	1500
2.	Horn & Bone Crafts	600
3.	Embroidery Crafts	900
4.	Safety Kits for Wooden & Iron Handicraft Artisans	6000

DETAILED SPECIFICATIONS OF IRON CRAFT TOOLS

LSL. NO.	TOOL DESCRIPTION	SPECIFICATION / MAKE	MATERIAL / STANDARD
1)	Hand grinder medium	4"	Bosch or equivalent
2)	Hammer ball peen with handle	250 gm Heat treated forged Material high carton steel	STD
3)	Hammer straight peen small with handle hold face	250 gm Heat treated forged Material high carton steel	STD

4)	Sheet Metal Scissors (Manual)	07"	HcHcr
5)	Drill Machine	Max drilling size ½ "- 550W	Bosch or equivalent
6)	Carving Chisel Set of 5 chisels	¾ ", 1", 1.5", 2", 1-1/4"	Std / Hchcr
7)	Piercing Punch	Ø 8 MM X 70	Hchcr
8)	Metal Cutting scissor with Lever	18"	Hchcr

DETAILED SPECIFICATIONS FOR HORN AND BONE CRAFT TOOLS

SL. NO.	DESCRIPTION	SPECIFICATION / MAKE	MATERIA L/ STD	REMARKS
1	Double ended Pedestal grinder	0.75-hp 220v Rpm 2800	STD	
2	Needle files-6"	Set of 02 triangular + 02 flat file + 01 round + 01 half round	STD	
3	Circular cutter	4"	STD	Qty -05 nos
4	Power Hexa	450mm x 40mm x 2mm	STD	2 nos of extra blades of the hexa may be included in the kit
5	Vice –Bench	2"	STD	
6	Nose mask for dust	-	STD	
7		Dental grinder with handle	RPM 18000	
8	Carving tool	7 nos	HcHcr	

DETAILED SPECIFICATIONS OF EMBROIDERY CRAFT TOOLS

Sl. No.	Items	Quantity
1	Stitching Machine (ISI approved, Foot Operated machine)	1 pc
2	Embroidery rounds frame Small, medium & large (8", 10", 12")	2 pcs
3	Tracing paper Sheet	5 pcs.
4	Zari needles for Kasab, 1 taar, 2 taar, 3 taar, 8 taar	2 pcs each
5	Pencils HB & B	1 pack each
6	Powder for tracing	250 gm
7	Steel Scale (1 ft. & 2 ft.)	1 pc each
8	Measuring Tape (Tailor)	2 pcs.
9	Scissor	1 pc
10	Thread Trimmer	2 pcs.
11	Seam Ripper	4 pcs.
12	Zardozi Needles 9 upto 12 No.	1 pack each
13	Pattern Cloth	2 pc
14	Finger Thimble	5 pcs.

PERSONAL SAFETY KITS FOR WOOD ARTISANS AND IRON ARTISANS

Sl. No.	Name Of Item	Application
1.	Safety Helmet with air vents	To protect head from any falling object or fall
2	Wide Vision Impact Google Compliance:ANSI Z87.1:2003	Protects against chemical splash and impact resistance: to be used to protect eye from wood & metal dust & particles during cutting, grinding and brazing operations Having indirect vent: Fits over personal spectacles: TO BE USED FOR WOOD OPERATIONS
3	Welding Google Compliance:ANSI Z87.1 CE EN-175	To be used only for metal welding operations and plasma cutting of metals TO BE USED FOR WELDING OR GAS CUTTING OPERATIONS
4	Respiratory half mask with exhalation vent valve-1 box (FEP-1 or FEP-2 grade) Compliance:EN 149-2001 OR IS 9473-2002 or CE 0121	Can be used for protection against wood or metal dust or welding fumes: Provides breathing comfort and promotes easy communication To be changed weekly depending on load of dust in the working environment or when it is completely clogged
5	Uniform set (Boiler suit)	Made of cotton to protect against dust,dirt,wood /metal dust splashes to whole body
6	PU sole safety shoes with steel toe mid plate	Protect foot from any type of injury due to wood and metal objects or fall of objects
7	EAR PLUGS Compliance: ANSI S3-19,CE EN 352-2	Corded unique triple plunge design with soft pliable material provides comfortable and effective protection. with neck string, plastic case and loop for convenient with carrying case , SNR:25db nrr.25db
8	Ear muff light weight,with soft foam-filled cushion Compliance: IS 9167: en 352-1:2002	Provides a good seal for protection against harmful noise, adjustable reinforced headband offer a snug, comfortable fit and can be worn in three positions
9	Hand gloves –Cut resistant nitrile rubber material or 100% Cotton knitted gloves for general purpose	To protect palm and finger from any cut by any machines or tools
10	First Aid Box a) Adhesive bandage b) Antiseptic cream/lotion c) Muscle cream/spray d) A pair of tweezers e) Sterile gauze and tape f) Pain relievers g) Thermometer h) Disposable gloves	For immediate first aid treatment

- All the above Tool Kits to be delivered at Jodhpur, Rajasthan.
- Each tool Kits should be packed in a presentable box / bag with logo as approved & provided.
- Supplier have to provide consent letter from authorized dealer / supplier of branded items for the authenticity of the products along-with the warranty card.
- All the tool kits to be inspected by the officials in Jodhpur before distribution among the artisans. Supplier have to ensure that all the tool kits to be delivered in intact position.
- The supplier shall be responsible for any damage, replacement / repair, defective components of machine and there will be no extra cost to be paid.
- Suppliers have to submit a sample tool kit along-with the EOI. Sample shall be approved by the committee.

ELIGIBILITY OF THE APPLICANT

- The applicant should be a registered company / entity of repute.
- The applicant must have minimum Cumulative Turnover of Rs.2.00 crores in last 3 Financial years.
- The applicant must comply with all government and regulatory norms viz. Pan no., service tax no., ITR, VAT (if applicable) copies shall be furnished with technical bid.
- The applicant should have experience in the supply of tool kits. Kindly attach the previous work orders and completion certificate from the client.

B) EVALUATION / SELECTION PROCESS

- A nominated Committee will evaluate the documents received from the applicant as per the eligibility criteria.
- The profile of the applicant, turnover, credentials shall be used as a means of evaluating as per eligibility criteria of applicant so as to execute the job in a safe, successful and timely manner.
- Tool Kit submitted by the applicant shall also be evaluated by the Committee / Expert Institution.
- On the basis of above evaluation, the committee shall open the Financial Quotes received from the applicants.
- As per financial quotes the work shall be awarded to the lowest quote.

FINANCIALS

Financial quote, duly dated and clearly indicating the cost of tool kit alongwith the taxes, if any.

VALIDITY

1. The rates shall be applicable for one calendar year i.e. from the date of registration / empanelment of firm to 12 months.
2. The quantities shall vary from 100- 400 per order.

GUIDELINES FOR SUBMISSION OF EOI

1. **Cover A** : Sealed and super scribed envelop with “**EMD**” which should have detailed contact details of applicant viz. full name, postal address, fax, email, telephone.
 - i. Demand Draft / Pay Order in favour of **National Centre for Design & Product Development**, payable at Delhi for Rs.5,00,000/- (Rs. Five Lakhs only) as **EMD**. EMD of unsuccessful applicant shall be refunded after award of the contract. No interest will be paid on the EMD.

2. **Cover B** : Sealed and super scribed envelop with “**Technical Papers**” which includes all the documents mentioned in the "**Selection Criteria and Evaluation Process**" as follows:
 - i) Agency's Profile in brief.
 - ii) Copies of the audited Balance Sheet for the last three years should be enclosed, duly signed by the Chartered Accountant along with attested copies of Income Tax returns filed in last three years.
 - iii) PAN No., Service Tax No., ITR, EPF Statements, ESI Details, VAT (If applicable).
3. **Cover C** : Sealed and super scribed envelop with “**Financial Quotes**” for supply of Tool Kits for Jodhpur Mega Cluster.
4. **Cover D** : Containing **Cover A, Cover B, Cover C** Mentioning "Technical & Financial Quotes for supply of Tool Kits for Jodhpur Mega Cluster which should have full name, postal address, fax, email, telephone number of the applicant.

PAYMENT TERMS

- No advance payment shall be made to supplier.
- Payment shall be made only after successful delivery of Tool Kits at Jodhpur.

LAST DATE FOR SUBMISSION OF EOI

The last date for the submission of EOI is 1st May, 2017 (upto 3 p.m.). The EOI received after due date shall not be accepted. The EOI should be addressed to Executive Director, National Centre for Design & Product Development, Rajiv Gandhi Handicrafts Bhawan (3rd Fl.), Baba Kharag Singh Marg, Connaught Place, New Delhi-110001.
